

**Portage County
Park Lodge
Information**

To make the park facilities available and enjoyable to the greatest number of people the following Rules and Regulations have been established by the Portage County Parks commission

- All lodge cancellations must be made **prior to 30 days** of your lodge rental. **No** refunds will be given after 30days.
- No pets allowed.
- Upon your arrival, report anything previously damaged or not working properly to the Parks Department office.
- Please do not move furniture in or out of the building. Return all tables and chairs to original location.
- Do not use charcoal grills on grass. Place charcoal from grills in the receptacles provided outside. Please let fires burn out. Small grills set on picnic tables may burn the top.
- No loud music. **Quite time is 10:00 p.m.**
- The lodge must be vacated by 11:00 p.m. (Clean up should begin by 10:30 or earlier). Clean up must occur on the day of your rental, because lodge may be rented the next day.
- The inside and outside of the lodge must be cleaned. This includes sweeping, mopping or wiping up spill, wiping counters and table tops, cleaning stove and refrigerator, etc.
- **Pick up all cigarette butts.**
- Place refuse and recyclables in the dumpster provided.
- Please check to see that water, lights, and stoves are turned off prior to leaving.
- Close and lock all windows and doors.
- If any damage occurs to county property or any item is missing, the estimated dollar amount will be deducted from any securities or clean up deposits held in escrow.

We sincerely hope you enjoy your visit. Your comments are welcome and may be made to the park manager or to the Portage County Parks Department, 1903 county Highway Y, Stevens Point WI 54482, 715-346-1433

For emergencies, call the Portage County Sheriff's Department 715-346-1400

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